

**Vernon College**  
**Assessment Activity/Report Communication Form**  
**2018-2019**

**CBM00C Student Report Cont. Ed. 1<sup>st</sup>**

**Title:** Quarter- Fall

**Date of completion:** 01/11/2019

**Please circle or highlight:** Assessment Activity

**Report**

Both

**Highlights of data:**

**Records- 144**

**Contact Hours- 81,217**

**September 01, 2018 thru November 30, 2018**

**Use of data:**

**To report all students enrolled in Coordinating Board-approved continuing education courses. The courses reported include all specially approved continuing education courses (local need) and courses listed in the continuing education section of the Workforce Education Course Manual.**

**How associated to Student Success?**

**Contact hours can be compared to same report in different years to see the differences and if retaining the same amount.**

**Where the report can be found:** Admissions & Records Office

**Submitted by:** Maria Servin

(Responsible Party)

**Date:** 03/05/2019

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**Received by Office of Institutional Effectiveness:** March 5, 2019

(Date)

**Presented to College Effectiveness Committee:** March 15, 2019

(Date)

- \* To be shared with the Student Success Data and College Effectiveness Committees as well as Vernon College constituents.